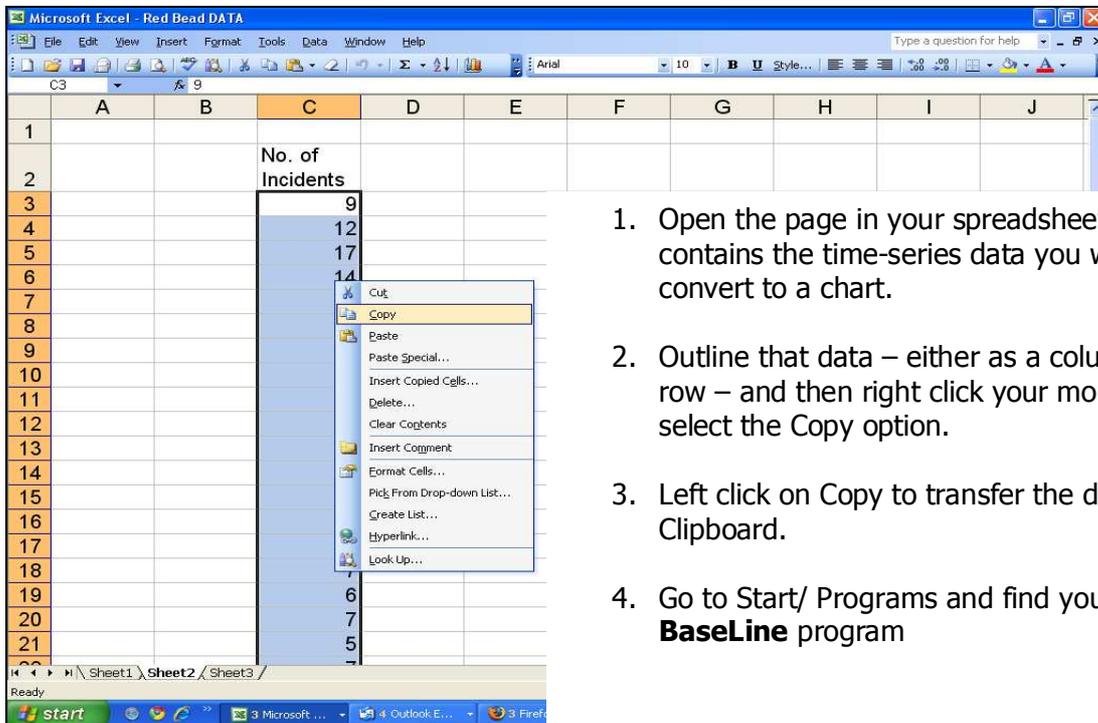


## BaseLine© Examples

### A. Create a Run Chart and Export it to the application of your choice.



1. Open the page in your spreadsheet that contains the time-series data you wish to convert to a chart.
2. Outline that data – either as a column or a row – and then right click your mouse to select the Copy option.
3. Left click on Copy to transfer the data to the Clipboard.
4. Go to Start/ Programs and find your **BaseLine** program

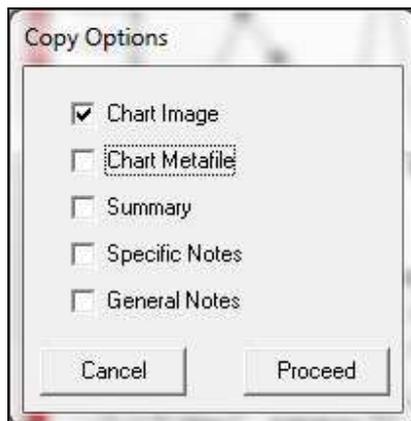
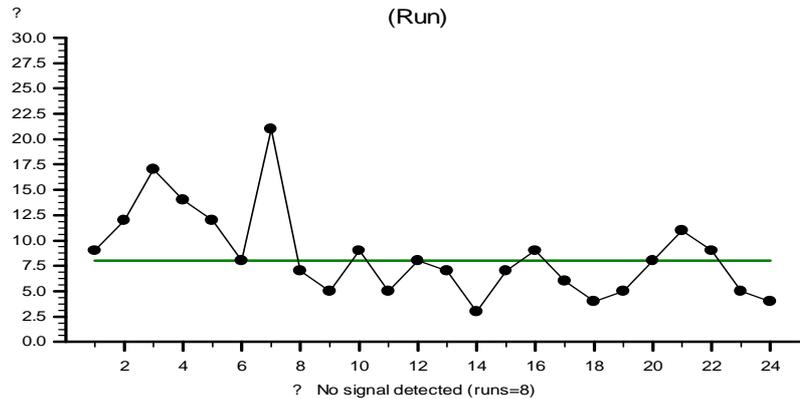
2. Start BaseLine© and click the **Paste** button to transfer the data from the Clipboard into the Data table on the left-hand side of your BaseLine© screen.



3. BaseLine© will create the chart immediately and present it as a Data chart, using the data in the table to automatically scale the horizontal and vertical axes.

4. Click the **Run** button so that your Data chart is viewable as a **Run Chart**, essentially the same as the Data chart but with the addition of a centerline. This centerline is the **Median** – effectively splitting the data in half – half the points above the line and half below. Some simple rules are applied that count the number of runs below or above the median. If the number of runs relative to the amount of data is low enough, a message saying “**signal detected**” appears under the chart.

**Note:** if there is an even number of points, the median is calculated as the average of the two values either side of the mid point when the values are placed in either ascending or descending order.



5. To be able to paste your Run Chart into the application of your choice (e.g. Excel, Word or PowerPoint), click the **Export** button under the chart to show this dialog box, and clear the check boxes so that just **Chart Image** is selected, then click **Proceed** to export just the image of the data chart to the Clipboard.

6. Switch to your chosen application (e.g. PowerPoint) and select its **Edit menu**, then its **Paste Special** option, and then from the dialog box the **Bitmap** option ... and click the OK button. Your chart will then be pasted exactly as it appears on your Baseline© screen.

